

Name: _____
Last, First



**Northern West Virginia Chapter
National Contract Management Association**

2011 Scholarship Application

*Application Due,
Delivered by
February 24th, 2011*

Only complete applications with all documentation will be accepted.

Name: _____
Last, First, MI

How to Apply

The Northern West Virginia Chapter of NCMA has created this scholarship to benefit the immediate relatives of chapter members.

NCMA Scholarship Checklist

- Completed application
- Personal essay that meets the 2-page, typed, and double-spaced requirement
- Transcripts from high school and any other school you most recently attended.
- 2 or more Letters of Recommendation

Please enclose all the supporting documentation listed above and mail by deadline specified.

Please send to:

ATTN: Jennifer Neptune
jneptune@alleghenyst.com

Section IV – College Information

(List the accredited colleges or universities to which you have applied for admission and date of acceptance.)

Name of College	Date of Acceptance

Name of College You Plan to Attend/Attending:	Full Time <input type="checkbox"/>
	Part Time <input type="checkbox"/>
Address of College: Street _____ City _____ State _____ Zip _____	Major Area of Study:
College Phone Number: (xxx)xxx-xxxx	Minors, if any:
Start Date: (MM/DD/YYYY)	Previous Dates Attended: (MM/DD/YYYY)
Grade Point Average: (Attach transcript copy)	

Section V – Community Service Activities (List your community service activities, as well as approximate hours served and whether it was volunteer (V) or required (R) by school.)

Date	Community Service	Hours	V/R

Section VI – Extracurricular Activities (List your extracurricular activities, as well as position held, awards received, etc.)

Activity	Duration	Position	Awards

Section VII – Employment History

Dates	Employer	Position/Duties	Hrs Per Week

Section VIII – Personal Essay and Recommendation Letters

Please compose and attach a personal essay (up to 2-pages typed 12 point font and double-spaced).

2011 Essay Topic –

Explain how you would successfully manage/resolve conflict in the workplace.

Please attach 2 or more letters of recommendation (Letters from immediate family excluded).

Applicant Notes or Special Instructions:

By submitting this application, I certify that the information I have provided is complete and accurate to the best of my knowledge. I authorize the Northern West Virginia Chapter of NCMA to verify the information I have provided. I further understand that the Scholarship Committee will use the information provided to evaluate applications and award scholarships. I understand that the submission of false or misleading information is grounds for the rejection of my application.

Signature of Applicant

Date

364 Patteson Drive, #289, Morgantown, WV 26507

www.ncmawv.org