

INSTALLATION OF NCMA CHAPTER OFFICERS

PRESIDENT/VICE PRESIDENT/SECRETARY/TREASURER

When being installed as a group the past Chapter President, National Officer, or other appointed official, can read the following:

"The Chapter Officers are responsible for the administration of the Chapter, providing an effective annual program for the Chapter members, maintaining financial controls and stewardship of Chapter funds. Each officer is expected to carry out his/her respective Chapter duties to the best of their ability in accordance with the policies of the National Organization and the Bylaws of the National Contract management Association."

The presiding official will then lead the group of newly elected officers in repeating the following: (Read slowly and in parts so that each can repeat after it has been read)

"I (state your name) promise that I will support and foster the National Contract Management Association's vision, mission and core values and will faithfully discharge the duties of the Chapter office upon which I am about to enter."

Example: "I (state your name)..... promise that I will support and foster.... the National Contract Management Association's vision, mission and core values..... and will faithfully discharge the duties..... of the Chapter office ... upon which I am about to enter."